

**BYLAWS
And
RULES AND REGULATIONS
Of
CW3—Commerce Wixom Wolverine and Walled Lake Soccer Association
(A Michigan Non-Profit Corporation)**

BYLAWS

**ARTICLE I
Members**

ARTICLE I. Section 1.1. Name.

This body shall be known as the **Commerce Wixom Wolverine and Walled Lake Soccer Association**. The initials "**CW3**" shall equally refer to this Association.

ARTICLE I. Section 1.2. Purpose.

It is the mission of the CW3 to provide facilities and conduct a supervised program that encourages family involvement, and fosters the physical, mental, and emotional growth and development, of the youth in the Walled Lake Consolidated School District and surrounding area, through the sport of soccer at all levels of age and competition. This Association shall be established as a non-profit and educational organization. The Association shall provide the governing structure to administer youth soccer in the Walled Lake School Consolidated School District and surrounding area.

ARTICLE I. Section 2.1. Membership.

Membership in the Association shall be restricted to affiliated teams. Each team, as formed in the fall of each soccer year and approved by the CW3 Board of Directors, shall be granted one membership vote. Individual players and/or families shall not be members apart from the team (s) to which they are assigned. New players may be assigned to existing teams and/or teams may be consolidated during the soccer year as determined by the Board of Directors and /or the Extreme Soccer Club Administrative Council.

ARTICLE I. Section 2.2. Team Responsibilities.

All teams are responsible for ensuring that all their affiliated players, coaches, and parents adhere to these bylaws. The CW3 Board of Directors can grant temporary exception upon receipt of a written explanation by the affiliated team. Failure to enforce these rules may result in the team being placed in bad standing by the CW3 Board of Directors.

ARTICLE I. Section 2.4. Registration of Players and Team Officials.

All soccer players shall be properly registered with the CW3. There shall be at least one coach registered for every team and should have at least one assistant coach and/or manager for each team. Only coaches, assistant coaches, and team managers registered with the Association are covered by the CW3 insurance. Only CW3 affiliated Teams may register players, coaches, assistant coaches, and team managers with the Association.

ARTICLE I. Section 3. Annual Meeting.

The annual meeting of members of the Association shall be held at such place as may from time to time be designated by the Board of Directors, during the first quarter of each year, at a time as determined by the Board of Directors, for the purpose of electing Directors and for the transaction of such other business as may properly be brought before the meeting. Any team or team member found to be in violation of these current bylaws, rules and regulations, and therefore in bad standing with the CW3, will have no voice or vote at any regular, special, or Annual General Meeting of this Association.

ARTICLE I. Section 4. Board Meetings.

Board meetings shall be held **bi-monthly** at a time and place to be established by the Board of Directors.

ARTICLE I. Section 5. Special Meetings.

Special meetings of members may be called by the President or Secretary at the direction of the Board of Directors, or at the request in writing of at least twenty-five percent (25%) in number of the membership entitled to vote at the meeting, or as may otherwise be provided by law. Notification of special meetings shall show the time, place, and agenda for the meeting.

ARTICLE I. Section 6. Notice of Member Meetings.

Notice of the time, place and purpose of each meeting of the members, authorized by the President or Vice President or Secretary or an Assistant Secretary and stating the authority upon which issued, shall be served upon each member entitled to vote at the meeting not less than ten (10) days before the meeting.

ARTICLE I. Section 7. Member Meeting Quorum.

A majority of the members present in person, shall, except as otherwise provided by law, constitute a quorum at all meetings of members. There shall be no voting by proxy. This means that only the properly authorized representative of a member may represent the member at a meeting.

ARTICLE I. Section 8. Conduct of Meetings.

Meetings of members shall be presided over by a chairperson of the meeting who shall be the President of the Board of Directors or, if the President is not present, by the Vice President or, if there is no such officer or if neither is present, by the Secretary or, if the Secretary is not present, by a chairperson to be chosen at the meeting. In the absence of the Secretary or an Assistant Secretary, a person will be chosen to act as secretary of the meeting. All elections and all questions shall be decided by a majority vote of the members present at the meeting, unless otherwise provided by law, or by these Bylaws. All meetings of this Association shall be conducted in accordance with Robert's Rules of Order (latest edition).

ARTICLE I. Section 9. Voting.

Each member entitled to vote at a meeting of members shall have the right to cast one vote.

ARTICLE I. Section 10. Action by Unanimous Written Consent.

If and when all the members shall severally or collectively consent in writing to any action to be taken by the Association, the consent shall have the same effect as a unanimous vote of members and shall be a valid corporate action as though it had been authorized at an Annual or Special Meeting of members. The written consents shall be filed with the minutes of the proceedings of the members.

ARTICLE I. Section 11. Registration Fees.

Registration fees for all newly registered players, in the amount determined from time-to-time by the members, shall be payable at a date determined by the Board of Directors and shall be delinquent if not paid by a date determined by the Board of Directors.

ARTICLE II

Disciplinary Authority

ARTICLE II. Section 1. Disciplinary Authority Concerning Persons.

The Board of Directors has authority to bar completely, suspend, or other discipline, any player, coach, manager, team assistant, team officer, representing CW3 for unacceptable behavior or conduct either in carrying out the duties of their position or while holding aforementioned offices and/or position. Upon receiving charges, CW3 will forward the information to the Discipline and Appeals Committee. The Discipline and Appeals Committee will act with due process in accordance with procedures established elsewhere in this document and in the policies of the CW3. The Committee will determine, the sanction, if any, to be taken against the individual. Any offense can result in a reprimand or, for a specific period of time, or a suspension.

ARTICLE III Directors

Article III. Section 1. Number and Qualifications.

Its Board of Directors shall manage the property, business and affairs of the Association. The Board of Directors shall consist of the Executive Board as defined in Article III, Section 1.1 and Appointed Officers as defined in Article III, Section 1.2. A member of the Board of Directors shall not simultaneously be a current officer of another League.

Article III, Section 1.1, Executive Board,

The Executive Board shall consist of the President, Vice President, Secretary, Treasurer and Chairman of the Extreme Soccer Club. The President, Vice President, Secretary, and Treasurer shall be elected at the annual meeting of the members as provided in Section 2 of Article III.

Article III, Section 1.2, Appointed Officers,

The Appointed Officers shall consist of the Head Referee, Division Directors, Facility Director and any other board appointed officers. Appointed Officers are appointed to the board as provided by Article VII.

ARTICLE III. Section 2. Election of Executive Board.

The directors currently in office shall serve for the terms for which they respectively were elected. Thereafter, the members shall elect all Executive Board Directors for two-year terms. The President and Treasurer shall be elected in even-numbered years. The Vice President and Secretary shall be elected in odd-numbered years. Executive Board Directors elected or appointed to fill vacancies shall hold office, unless sooner displaced, until the Annual General Meeting at which their respective successors are to be elected. The Board of Directors shall have power to fill by appointment any vacancy in any office occurring for any reason.

ARTICLE III. Section 3. Director Meeting Quorum.

A majority of the directors then in office shall constitute a quorum for the transaction of League business and the action of a majority of the directors present at a meeting at which a quorum is present shall be the action of the Board of Directors, except as action by a majority of the directors then in office may be specifically required by other sections of these Bylaws. A director may participate in a meeting by means of a conference telephone or similar communication equipment, by means of which all persons participating in the meeting can hear each other and their participation shall constitute presence at the meeting. If at any meeting of the Board there shall be less than a quorum present, a majority of those present may adjourn the meeting from time-to-time until a quorum shall have been obtained.

ARTICLE III. Section 4. Action by Unanimous Written Consent.

If and when the directors shall severally or collectively consent in writing to any action to be taken by the Association either before or after the action is taken, that action shall be a valid corporate action as though it had been authorized at a meeting of the directors. Written consents shall be filed with the minutes of the proceedings of the Board of Directors.

ARTICLE III. Section 5. Vacancies.

Whenever any vacancy shall have occurred in the Board of Directors, a majority of the directors then in office, though less than a quorum, may fill the vacancy at any meeting, and the person so elected shall be a director for the remainder of the previous directors' term. The resignation of a director shall be effective upon receipt by the Association or at a subsequent time as set forth in the notice of resignation. A director or the entire Board of Directors may be removed, with or without cause, by a vote of the majority of the members entitled to vote at an election of directors. If an Officer, or Director misses three (3) consecutive meetings without approval or without just cause, these absences constitute an implied resignation by that member; therefore, the vacancy shall be filled by the Board of Directors in accordance with this Article III, Section 5.

ARTICLE III. Section 6. Regular Meetings.

Regular meetings of the Board of Directors may be held monthly if needed, but will be held at least Bi-Monthly, and may be held without notice at such other times or intervals and at such places as may from time-to-time be determined by resolution of the Board. The resolution may authorize the President to fix the specific date and place of each regular meeting, in which case, notice of the time and place of such regular meetings shall be given in the manner hereinafter provided with respect to Special Meetings of the Board. A regular meeting of the Board shall be held without notice immediately after the Annual General Meeting at the same place as that meeting was held for the purpose of organizing the Association for the ensuing year.

ARTICLE III. Section 7. Special Meetings.

Special meetings of the Board of Directors may be held at any time or place upon the call of the President or Secretary, at the direction of not less than two directors then in office. Oral, telegraphic or written notice of the time and place of all special meetings of the Board shall be duly served on each director not less than two (2) nor more than ten (10) days before the meeting. Meetings may be held at any time without notice, if all the directors are present or if those not present waive notice of the time, place and purpose of the meeting in writing, either before or after the meeting.

ARTICLE III. Section 8. General Powers as to Negotiable Paper.

The Board of Directors shall, from time-to-time, prescribe the manner of making, signatures or endorsement of checks, drafts, notes, acceptances, bills of exchange, obligations and other negotiable paper or other instrument for the payment of money and shall designate the officer or officers, agent or agents, who shall from time-to-time be authorized to make, sign or endorse the same on behalf of the Association.

ARTICLE III. Section 9. Powers as to Other Documents.

The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute or deliver any conveyance or other instrument in the name of the Association, and such authority may be general or confined to specific instances. When the execution of any contract, conveyance, or other instrument has been authorized without specification of the officers authorized to execute, the same may be executed on behalf of the Association by the President or any Vice President, and the corporate seal may be thereto affixed and attested by the Secretary, an Assistant Secretary, the Treasurer, or an Assistant Treasurer.

**ARTICLE IV
Committees**

ARTICLE IV. Section 1. Discipline and Appeals Committee.

The Board of Directors shall appoint the Chairperson of the Discipline and Appeals Committee. The Chairperson will appoint members of the committee in accordance with the policies and procedures of the CW3. The Discipline and Appeals Committee shall follow the Policies and Procedures of the CW3, the concepts of due process and provide fair, swift and just hearing and resolution of all appeals or disciplinary procedures.

ARTICLE IV. Section 2.1. Budget Committee.

The Board of Directors may appoint a Budget Committee, if deemed necessary, and the CW3 Treasurer shall chair it. The committee will prepare an annual budget for the fiscal year.

ARTICLE IV. Section 2.2. Operating Budgets.

If needed, the Board of Directors shall direct the Budget Committee to prepare separately proposed budgets for the next fiscal year.

ARTICLE IV. Section 3. Other Committees.

The Board of Directors may designate one or more of their number to constitute any other committee, who shall have only such powers as are expressly granted to them in such resolution. The Board of Directors may appoint such other committees, as it deems appropriate. The resolution establishing a committee and designating its members shall be passed by a majority of the directors then in office. The resolution will also include the termination date of the committee and it will not exist for more than 1 year from its start date. The President shall be an ex officio member of all committees.

ARTICLE IV. Section 4. Procedures.

All committees and each member thereof, shall serve at the pleasure of the Board of Directors. The Board of Directors shall have the power at any time to increase or decrease the number of members of any committee, to fill vacancies, to change any member and to change the functions or terminate the existence of any committee. The Board of Directors may designate one or more directors or other persons as alternate members of a committee, who may replace an absent or disqualified member at a meeting of the committee. In the absence or disqualified member of a committee, the members present at a meeting and not disqualified from voting, whether or not they constitute a quorum, may unanimously appoint another member of the Board of Directors to act at the meeting in place of an absent or disqualified member. The Special Committee and all other committees shall elect a chairperson from their membership, if the Board of Directors has not designated a chairperson. All committees shall elect a secretary who need not be a member of the committee and who shall keep minutes of all meetings of the committee, which shall be submitted to the next meeting of the Board of Directors for approval. Regular or special meetings of any committee may be held in the manner provided in these Bylaws for regular or special meetings of the Board of Directors, and a majority of any committee shall constitute a quorum at any meeting.

ARTICLE IV. Section 5. Committee Action Without Meeting.

If and when the members of the Special Committee or other committee shall severally or collectively consent in writing to any action authorized to be taken by the committee, either before or after the action is taken, the action shall be as valid committee action and the written consents shall be filed with the minutes of the proceedings of the committee.

**ARTICLE V
Officers**

ARTICLE V. Section 1. Election or Appointment.

The officers of the Association shall be The Board of Directors. The Board of Directors may, from time-to-time, appoint one or more Assistant Secretaries and Assistant Treasurers. The same person may not hold two or more offices. The Board may also appoint such other officers and agents as it may deem necessary for the transaction of the business of the Association.

ARTICLE V. Section 2. Term of Office.

The term of office of all officers shall commence on the First Regular Meeting following their election and shall continue as provided in Article III. Any officer may be removed from office only by the affirmative vote of a majority of the members at a meeting called for that purpose, if in the judgment of the members, the interests of the Association will be served thereby. An officer may resign by written notice to the Board or at a time specified in the resignation.

ARTICLE V. Section 3. President of the Board.

The President of the Board shall preside at all meetings of the members and of the Board of Directors. The president shall be the chief executive officer of the Association and shall have general and active management of the activities of the Association, and shall see that all orders and resolutions of the Board are carried into effect. The president shall execute all authorized conveyances, contracts, or other obligations in the name of the Association except where required by law to be otherwise signed and executed and except where the signing and the execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the Association.

ARTICLE V. Section 4. Vice President of the Board.

The Vice President of the Board, in the absence of the President of the Board, shall preside at all meetings of the members and of the Board of Directors. The vice president shall have such other powers and duties as may from time-to-time be prescribed by the Board of Directors.

ARTICLE V. Section 5. The Secretary.

The Secretary shall attend all meetings of the Board and all meetings of the members and record all votes and the minutes of all proceedings and have such other duties as delegated by the Board of Directors.

ARTICLE V. Section 6. The Treasurer.

The Treasurer shall render to the President and directors, at the regular meetings of the Board, or whenever they may require it, an account of all transactions as Treasurer and of the financial condition of the Association. The Treasurer shall submit a fiscal report showing income and expenses by budget categories and the current balance of all Association accounts at a quarterly Board of Directors meeting. If required by the Board of Directors, The Treasurer shall have custody of the funds and securities of the Association and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Association and shall deposit all moneys and other valuable effects in the name and to the credit of the Association in such depositories as may be designated by the Board of Directors. The Treasurer and the President or Vice President, shall disburse the funds of the Association as may be ordered by the Board, taking proper vouchers for such disbursements. The Treasurer shall also be responsible for preparing any and all federal or state tax returns. The Treasurer shall be responsible for preparing any and all papers regarding the tax-exempt status of the Association. The Treasurer shall arrange for an internal review of all Association accounts at the conclusion of each fiscal year such that the report will be completed by the Annual General Meeting. The Treasurer will distribute the internal report at the Annual General Meeting. The Board of Directors, including the Treasurer, shall have the right to request financial reports from the Extreme Soccer Club Treasurer from time to time as it deems necessary. Extreme Soccer Club financial reports shall be included in the Association financial reports on a quarterly basis.

ARTICLE V. Section7. Past-President of the Board.

The immediate Past-President of the Board may be appointed to serve as a continuing Board member at the discretion of the Board, pursuant to Article VII, Section 1. The purpose and intention of the Past-President position shall be to provide continuity of the Association programs from one administration to the next.

ARTICLE V. Section 9. Division Directors.

There shall be one Division Director for each Division established by the Board of Directors. The Division Director shall represent the Association within their respective Divisions, and shall coordinate activities within their Divisions, shall keep records of the Teams within the League and make any requiring interpretations of these Bylaws and the Rules.

ARTICLE V. Section 9a Facility Director

The Facility Director shall be responsible for the condition of all playing fields used by the League. He shall have authority to direct any outside company to perform playing field maintenance, subject to Board approval. The Facility Director shall have his own Budget, subject to approval of the Board of Directors.

ARTICLE V. Section 10. Restrictions on Officers.

No officer of this Association shall hold office with any other soccer league.

If a business in which an officer of this Association has an interest wishes to participate in the bidding process to provide goods to this Association, such business must do so by sealed competitive bid, all bids to be opened at the same time and place, and such officer may not participate in the decision to award the bid.

ARTICLE V. Section 11. Expenses.

The Officers of the Association may be reimbursed for expenses incurred on behalf of the Association, including but not limited to expenses for attendance at meetings of the Board of Directors.

**ARTICLE VI
Non-volunteer Positions**

ARTICLE VI. Section 1. The League Administrator.

The League Administrator will be a contract or employee position as determined by the Board of Directors. The League Administrator will be responsible for all duties normally associated with a league registrar position including the following:

- 1) The creation, distribution and reception of all player and team registration information in accordance with association policies and procedures.
- 2) The registering of players and teams in to associated programs including WSSL and MSYSA.
- 3) Maintaining a complete record of all teams and players, for the purpose of player registration and team affiliation.

Additionally, the League Administrator will have other responsibilities as determined by the Board of Directors and detailed in the contractor or employment agreement for the position.

Article VI. Section 2. Determination of Non-Volunteer Employees/Contractors

The Board of Directors shall determine, in its sole discretion and in consultation with Extreme Soccer Club Administrative Council, where appropriate, whether to create non-volunteer positions and which individuals will serve in those positions. The Board of Directors shall also determine, in its sole discretion and in consultation with Extreme Soccer Club Administrative Council, where appropriate, the wages or sums to be paid in accordance with those positions.

The employment relationship of all employees with CW3 is one of employment at will. Accordingly, the employment and compensation of each employee is at the discretion of CW3. Any person's employment may be terminated at any time with or without cause, and with or without notice. No representation or agreement contrary to the foregoing will be of any effect unless it is made in writing, signed by both the employee and the President and approved by a resolution of the Board of Directors. CW3 is an equal opportunity employer and complies with the laws prohibiting discrimination on the basis of race, color, national origin, sex, age, religion, height, weight, marital status or disability.

**ARTICLE VII
Appointed Positions**

ARTICLE VII. Section 1. Term of Appointed Positions.

All Board-appointed positions and committees are annual appointments, unless otherwise specified by the Board of Directors to be for a period of time no more than 1 year, or as otherwise specified herein.

ARTICLE VII. Section 2. Other Administrators.

The Board of Directors may establish other administrative positions by contract if there is remuneration or by appointment for positions without remuneration. All positions shall have written statements of duties and responsibilities and contracts shall also specify time commitments and remuneration.

ARTICLE VII. Section 3. The Head Referee.

The Board of Directors must establish the position of Head Referee. The responsibilities of this position include but are not limited to; 1) Training and Recruitment of CW3 Referees. 2) Determination of a Referee Evaluation System.

**ARTICLE VIII
Indemnification of Directors and Officers**

ARTICLE VIII. Section 1.

The CW3 intends to use the Michigan State Youth Soccer Association, (MSYSA), to insure its' directors, and officers, by paying the appropriate fees. Indemnification of directors and officers shall be handled per Article VIII, Sections 1-6 of the MSYSA Bylaws effective 7/1/98.

**ARTICLE XI
Seasonal Year; Fiscal Year; Seal; Notices**

ARTICLE XI. Section 1. Seasonal Year.

The seasonal year of this Association shall begin on September 1 and end on August 31 of the following calendar year.

ARTICLE XI. Section 2. Fiscal Year.

The Fiscal Year of the Association shall be January 1 through December 31.

ARTICLE XI. Section 3. Corporate Seal.

The Board of Directors may (but need not) provide a suitable corporate seal for use by the Corporation.

ARTICLE XI. Section 4. Notices.

Any notice required by statute or by these Bylaws to be given to the members, to the directors, or to any officers of the Association, unless another requirement is provided herein or in any statute, shall be sufficient if given by depositing it in a United States Post Office box or receptacle in a sealed, postpaid wrapper, addressed to the member, trustee or officer at his last address as that appears on the records of the Association, and the notice shall be deemed to have been given at the time of the mailing.

**ARTICLE XII
Miscellaneous**

ARTICLE XII. Section 1. Affiliation.

The Association shall be an affiliated member and comply with the authority of the Michigan State Youth Soccer Association (MSYSA), the United States Youth Soccer Association USYSA and the United States Soccer Federation (USSF). Except where restricted or prohibited by law, these Bylaws are superseded by the requirements of the Michigan State Youth Soccer Association and the United States Youth Soccer Association.

ARTICLE XII. Section 2. Activities.

In the accomplishment of its purposes and exercise of its powers, no part of the assets, funds or income of the Association shall incur to the benefit of any private individual, corporation, contributor or member as earnings or dividends of the Association. No substantial part of the activities of the Association shall be carrying on of propaganda or otherwise attempting to influence legislation or other political action. The Association shall not participate or intervene in any political campaign or publish or distribute any statement or spend any funds on behalf of any candidate for public office. The accomplishment of its purpose and exercise of its powers by the Association shall be in conformity with the requirements of Act 54; Michigan Public Acts of 1963, as amended or supplemented by state or federal legislation.

ARTICLE XII. Section 3. Gifts.

The Board of Directors, the President, or any person expressly so authorized by the Board may accept gifts on behalf of the Association for the general purposes of the Association, but no conditional contribution, gift, bequest or devise and no contribution, gift, bequest or devise for a purpose more restricted than the general purposes of the Association shall be finally accepted without prior approval of the Board of Directors.

ARTICLE XII. Section 4.

ARTICLE XII. Section 5. Dissolution.

Upon liquidation and/or dissolution and winding up of the affairs of the Association, whether voluntarily or otherwise, and after payment of all debts and liabilities of the Association, the assets of the Association remaining in the hands of the Board of Directors shall be distributed, transferred, conveyed, delivered and paid over to the Walled Lake School District to be used for the promotion and continuation of soccer programs.

ARTICLE XII. Section 6. Discrimination.

Girls' teams, boys' teams and coed teams shall be established on an equal basis.

**ARTICLE XIII
Amendments; Rules and Regulations**

ARTICLE XIII. Section 1. Amendments.

These Bylaws may be altered or repealed or new Bylaws may be altered in lieu thereof by a two-thirds (2/3) vote of the members present at any Annual or Special Meeting of members, if a notice of the proposed alteration, repeal or substitution is contained in the notice of the meeting made at least 30 days prior to the meeting. Voting is as provided in Article I, Section 7.

ARTICLE XIII. Section 2. Rules, Regulations and Policies.

The Rules, Regulations and Policies of this Association as now established and as hereafter amended may be altered, repealed or new Rules, Regulations and Policies may be adopted in lieu thereof by a majority of the Board of Directors then in office and present at the meeting of the Board, subject to membership approval at the AGM or at a Special Meeting.

**CW3 Soccer Association
RULES AND REGULATIONS**

Rule 1: Responsibility for Discipline.

Section 1: General Cases. In general cases, the teams shall be responsible for governing those persons associated within their operation, and shall establish procedures for so doing. However, it is the duty of all team officers, coaches, referees and linesmen to report immediately any infraction outlined in Rule 2.

Section 2: Line of Authority. Should any person, team or team want to appeal any adverse decision, the line of authority shall be from the team to the CW3 Disciplinary and Appeals Committee, to the line of authority as specified by the United States Youth Soccer Association.

Rule 2: Disciplinary Rulings, and Minimum Punishments (All Sections listed below are minimums).

Section 1: Player Fighting. Any players guilty of fighting before, during or after games shall receive a two-game (2) suspension.

Section 2: Player Profanity. A player guilty of using profanity, either by word or sign, against another player, coach, spectator, referee, assistant referee or any team official shall receive a two-game (2) suspension.

Section 3: Player Threats. A player guilty of making threatening gestures against another player, coach, spectator, referee, assistant referee or any team official shall receive one-game (1) suspension.

Section 4: Player Striking Official. A player guilty of pushing or striking any coach, referee, assistant referee, or any team official shall receive a one-year (1) suspension.

Section 5: Player Ejection. Any player sent off the field by the referee shall receive a minimum one-game (1) suspension.

Section 6: Coach Threats. Coaches or team officials who make threatening gestures or use threatening language to other players, coaches, team officials, referees or assistant referee shall be disciplined according to the following schedule:

First Time:	Two-game (2) suspension.
Second Time:	The offender shall appear before the CW3 Board and be suspended for four (4) games.
Third Time:	The offender will be suspended for not less than one (1) year.

Section 7: Coach Fights. Coaches or team officials who fight at any time shall be disciplined according to the following schedule:

First Time:	The offender shall appear before the State Board and shall be suspended for a minimum of one (1) year.
Second Time:	The offender shall be suspended for not less than three (3) years.

Section 8: Coach and Fan Misconduct. Coaches and other team officials shall be subject to all rules pertaining to misconduct contained herein and as set by the USSF including cautions, ejection, and standard suspension. Any other individual who may be reasonably construed to be associated with a team, such as relatives and spectators, shall also be subject to the jurisdiction of this Association. Any coach or team official shall be held responsible for the actions of any individual(s) who violate these rules and who in the opinion of the disciplinary authority, is a supporter of that team.

A. Assault or abuse of a referee by a spectator. If an individual who supports a team abuses or assaults a referee, such action shall be deemed loss of control by the coach and other team officials. Upon receipt of a report of an assault or abuse of a referee by a spectator, the chairperson of the Disciplinary and Appeals Committee, or his designate, will form an ad hoc committee composed of the chairperson (or his designate) and two individuals on the CW3 Board of Directors who are not members of the team(s) involved in the case. The chairperson will perform a preliminary investigation and disclose the results of the investigation to the ad hoc committee. The ad hoc committee will determine if there is enough evidence to sustain a charge of assault or abuse. If not, no action will be taken. If there is enough evidence, a letter will be forwarded to the team informing them of the requirement to post a cash bond up to \$1,000 with the CW3. After receiving written notification of the requirement for a bond, the team shall have forty-eight hours to post the bond with CW3. Any games missed or games played after the forty-eight hour period but prior to the posting of said bond will be considered forfeit.

The matter will be referred to the Disciplinary and Appeals Committee for a complete investigation and hearing. Said hearing will be conducted with the same procedures established for hearings conducted for assaults of referees by players, coaches or other team officials. After hearing all the evidence the disciplinary and Appeals Committee may return the bond if the charges prove untrue; may continue the bond for a period of time not less than one year; may increase the amount of the bond to a maximum of twice the amount of the original bond; or may reduce the amount of the bond; depending on the severity of the offense.

If a second such offense occurs involving any supporter of the same team within a period of two years, the amount of the bond shall be doubled. The original bond, if still in effect, will be forfeited.

If a third such offense occurs involving any supporter of the same team, the team shall be suspended from all competition under the auspices of the CW3. Provisions will be made to prevent the reforming of the same team members with a new team name.

The CW3 shall return the bond at the end of the period determined by the Disciplinary and Appeals Committee.

Section 9: Minimum Penalties. Teams may adopt more stringent penalties, which will prevail, but in no event may penalties be less than those listed.

Rule 3: Insurance.

All players registered with the CW3 Association shall be in turn registered with the MSYSA, and hence covered by the MSYSA Insurance.

Section 1: Public Liability Insurance. All officers of the Association and officials of member teams shall be covered against personal liability claims, for performing acts and duties related to the work of the Association, by the aforementioned MSYSA Insurance.

Section 2: Report of Insurance Claims. All injuries to be claimed against the medical insurance shall be complete and on the proper form (obtainable from the CW3 Board of Directors). All reports of injuries must be submitted to the CW3 Board of Directors, via the Team Coach or Manager, within 72 hours of the injury.

Rule 4: Rules of Play.

Rules of Play shall be the "Laws of the Game," as published by FIFA. Special modifications, as permitted for local associations and youth soccer, shall be published by the CW3 association under separate cover. All contests sanctioned by this Association shall abide by the "Laws of the Game," and the modifications as published by this Association.

Section 1: Coaching from the Sidelines. Coaching from the sidelines, giving directions to one's own team on points of strategy and position, is permitted provided:

- A. No mechanical devices are used.
- B. Tone of voice is informative and not a harangue.
- C. No coach or substitute or player is to be anywhere except on the sidelines between the 18-yard lines during the game. Both teams on the same side of the field, parents/spectators on the opposite side.

Section 2: Uniforms. When colors of uniforms are similar, the home team must effect a change to colors that are distinct from those of the opponent.

Section 3: Player Equipment. Player equipment shall consist of a jersey or shirt, shorts, stockings and footwear. Shin guards are mandatory. See FIFA LAW #4.

Section 4: Ball, Fields and Markings. Each team coach shall be responsible for the installation of 2 corner flags. The CW3 will supply each team with one(1) soccer ball meeting FIFA specifications. The home team coach will supply the game ball.

Rule 5: Age Limit Definition.

Section 1: Youth Player. The term "youth" as applied to this Constitution shall mean an amateur player who has not attained his or her nineteenth (19th) birthday before the first day of August preceding the Seasonal Year in which he or she applies for registration.

Section 2: Attaining Age Limit. Players attaining the limited age for any age group on or after August 1 will be eligible to play for the full seasonal year.

Section 3:

Section 4: Age Groups. All teams, unless otherwise sanctioned by the Board, shall divide play among teams as listed below. Age divisions shall consist of players who are on the first day of August preceding the current seasonal year:

Under 19 years	Under 14 years	Under 10 years
Under 17 years	Under 13 years	Under 9 years
Under 16 years	Under 12 years	Under 8 years
Under 15 years	Under 11 years	Under 6 years

CW3 may utilize two-year age groups for even ages from 6 to 16 and a three-year age group for age 19 rather than single year age groups.

Rule 6: Proof of Age.

Section 1: Authority to Contest. The Board, CW3 Registrar, or a Division Director can call upon any player to prove his legal age.

Section 2: Legal Proof of Age. A birth certificate, passport, board of health records, certificate of naturalization, or alien registration card shall be sufficient for proof of age, except in those competitions that specifically state otherwise.

Rule 7: Player Registration, Team Entry, and Team Affiliation Requirements.

Section 1: Proper Registration Procedure.

A. All players are required to submit a properly completed Team player registration form to the Association. The submittal of a Team player registration form signed by the player and his/her parent or guardian (if the player is under 18 years of age) and CW3 player fees binds that player to that team for the seasonal year unless granted a transfer or release under Rule 10.

B. Each team shall be required to submit to the Association various forms as may be required for the operation of the Association and pay all dues, fees, or fines that may be levied by the Team or Association. Also, each team is responsible for sending proper Team affiliation forms and fees directly to the person responsible in its League.

C. Each Team shall be responsible for ensuring proper registration of the players, proper accounting of fiscal transactions and accurate reporting to the CW3 Board.

Section 2:

Section 3: Ineligible or Improperly Registered Player.

Any team playing a player, who is ineligible, whether accidentally, intentionally, or otherwise, shall forfeit the game(s) in which that player takes part and may face further disciplinary action by the team and/or the Board, depending upon the nature of the violation. In case of forfeiture, the score shall stand 1-0 against the forfeiting team.

Rule 8: Game Sheets ScoreCards. Each coach will bring two (2) properly filled out game sheets to each game, indicating each player's number, birth date, and presence at the game. Each coach will submit one sheet to the referee and exchange the other sheet with the opposing coach. The winning coach is responsible for informing the League on outcome of the game. The procedure to do this will be set forth by the Board. The referee is responsible to have the home coach sign the scorecard. The referee turns in this card to the referee scheduler for payment.

Rule 9: Game Starting and Rescheduling.

Section 1. All games shall start at the scheduled time. After 15 minutes delay, the late team will be considered to have lost the game and the opposing team will be awarded the points. The score will stand 1-0. In the event neither team shows up to play a scheduled game, and the referee rules the field playable, both teams will be assessed with a loss.

Section 2. Teams wanting to reschedule games can only do so when a **RELIGIOUS OR SCHOOL FUNCTION REDUCES THE NUMBER OF PLAYERS BELOW THE LEGAL PLAYER LIMIT TO START A GAME.** This is eleven (11) for U11 and above, eight (8) for U10 and below. In the event that this is the reason, the team wishing to reschedule must contact the other coach no later than 72 hours before the game. Both must agree on a reschedule date and the referee scheduler must also approve the new date. Whenever possible, games should be made up prior to the next scheduled game. **THE COACHES PRESENCE IS NOT GROUNDS FOR GAME RESCHEDULING.**

Rule 10: Player Release, Transfer, and Roster Limit.

Section 1: Player Registration and Release.

A. A registered player shall be committed to a team for a seasonal year. Once registered and in the absence of mitigating circumstances, a player must remain with the same team until the completion of the spring session in which his team participates. Any attempt to induce a player to change teams for either the current or the following seasonal year prior to the end of the seasonal year shall be poaching in violation of Rule 11. During the time during which a team has suspended team play, players and club or team officers or representatives may freely discuss new affiliation for the following seasonal year.

B. Tryouts for all CW3 Players for the fall and/or spring sessions of the seasonal year may not be held before June 15 of the preceding seasonal year. For high school age boys' teams playing only in the spring session, tryouts may be held from June 15 until the start of high school practice and after the high school season ends in the fall.

C. Registered players on high school age girls teams who play only during the fall session with CW3 affiliated teams are expected to play in tournaments and cup games with the team to which they are rostered through June 30 of the seasonal year or until granted a proper transfer or release.

D. If a fall session girls team disbands or suspends play for the spring session because a majority of the team is playing high school spring sports, those players wishing to play on a CW3 affiliated team in the spring session shall not be considered transfer players.

Voluntary Releases will be granted if:

- A. The original team suspends operations for the remainder of the seasonal year, or
- B. The player moves to a new address, a distance which in the opinion of the Board, would make it impractical for him to continue with the original team, or
- C. There are mitigating circumstances, which in the opinion of the Board justify a release.

Involuntary Releases will be granted only if the player is unable to play for one of the following reason;

- A. The player has violated rules of this Association and has been suspended for a period of time greater than five (5) games, or
- B. The player is injured in such a manner that the player will not be able to participate for the remainder of the season, or
- C. The player moves to a new address, a distance that in the opinion of the Board would make it impractical for him to continue with the original team.

In any of the above cases, where a player seeks a voluntary release or transfer or a team seeks to involuntarily release a player, a written notice must be sent to the CW3 Registrar, and approved by the Board of Directors.

Section 2. Player Transfers.

All player transfers must be made before the start of the season.

Section 3: Player Roster Limits. No team shall have more than eighteen (18) players registered at any time. U10 or below may register no more than fourteen (14).

Section 4: Registration and Transfer Cut-off Dates. The Board of Directors may set cut-off dates for player transfer for each playing session or seasonal year. Transfer and registration dates will be announced at the Annual General Meeting of the CW3.

Section 5: Date of Registration. A player is registered the moment the player and their parent or guardian (if the player is under 18 years of age) signs the player registration form and submits CW3 player fees, and these are accepted by the Registrar of the CW3.

Section 6: Dual Rostering. With the concurrence of the CW3, a player may register with more than one team per seasonal year. The following restrictions apply to dual registration.

- A. A player cannot play for more than one team in the same division within the CW3 Association.

Rule 11: Poaching.

Any club or team which, through its responsible officers or representatives,

(1) attempts at any time prior to June 15 of any seasonal year to induce a registered player (or their parent or guardian) of any team under the jurisdiction of this Association to leave his/her team before the end of the current season; or

(2) attempts at any time prior to June 15 of the seasonal year to induce the player to leave their team for the following seasonal year shall be deemed to have committed a poaching offense and shall be dealt with by the CW3 Board of Directors.

Rule 12: Team Unable to Finish the season.

If, for any reason, a team disbands or cannot finish the season, any games played shall not count for or against opposing teams.

Rule 13: Method of determining standings.

Standings will be based on a point system that awards three (3) points for a win and one (1) point for a tie. In the event two or more teams have the same number of points at the end of the season, a tie-breaking system will be used.

1) Winner of Head to Head competition. 2) Most wins. 3) Highest Goal Differential (i.e. Goals for minus goals against with a maximum of a 4 goal spread). 4) Least Number of Goals against. 5) Coin toss.

Rule 14: CW3 League Games.

Section 1: Uniforms. See Rule #4 Section #2.

Section 2: Length of Game, Ball size, and Overtime

Age	Length of Game	Overtime	Ball Size
19,18,17,16,15	(2) 45 Min. periods	See Section#3	#5
14,13,	(2) 40 Min. periods	See Section#3	#5
12,11	(2) 35 Min. periods	See Section#3	#4
10,9	(2) 30 Min. periods	See Section#3	#4
8,7	(2) 25 Min. periods	None	#4
6	(1) 30 Min. practice (2) 12.5 Min. periods	None	#3

Section 3: Overtime. In games which require a winner (i.e. playoff), should the score be tied at the end of regulation play, there will be two (2) 10-minute overtime periods. If the score is still tied, the game will then be decided by penalty kicks taken by 5 players from each team, that were on the field at the end of the last overtime period

Section 4: Substitutions. Unlimited referee acknowledged, substitutions may be made;

- Prior to a possession throw-in
- Prior to a Goal Kick-either team
- After a Goal- either team
- After an Injury- either team
- At Half Time

Section 5: Referee report. The Referee shall require that both teams properly complete a CW3 game report. The Referee shall also make sure each player's equipment is in proper order, prior to the game. Upon completion of the game, the Referee shall transfer all pertinent game information (i.e. score, names, carded players) to the game sheets, and return them to the winning coach, (home coach if tied). He shall then have his own game card signed by the winning/home coach and mail it in to the CW3 Referee Scheduler for game payment.

Section 6: Referees. In the event of nonappearance of all referees, the two coaches must decide if the game will be played. If the game is played, both coaches must agree on a referee. Signing of the game sheets by both coaches denotes an official game.

Section 7: Reporting Outcome. The winning team is responsible for reporting the outcome of the game; the Home team is responsible if the game ends in a tie. The outcome must be reported to the CW3 Division Director within 72 Hours after the game.

Section 8: Trophies.

A participation award will generally be awarded to each player in U6,U7 and U8 House divisions, as determined by the Board of Directors. Participation awards and/or trophies may also be awarded to players on teams in the U9 or U10 House or WSSL divisions, as determined by the Board of Directors.

Rule 15: Fees and Fines.

The Board of Directors, subject to membership approval at an AGM or a Special Meeting, may assess fees or require bonds for administrative functions undertaken on behalf of its members or levee fines in specific disciplinary actions.

Rule 16: Teams' Prerogatives to Set Rules.

Teams may deem fit to enact rules and regulations more stringent than those included herein, but in no case may their rules and regulations be less stringent. However, no team may limit those privileges granted players by the USSF, the USYSA, or the CW3.

Rule 17: Pleas of Ignorance.

A plea of ignorance to this Constitution, Bylaws and Rules and Regulations is not sufficient, and violators may expect appropriate action by the Board of Directors of this Association.

Rule 18: Permission to Travel.

Teams that wish to travel out of Michigan to play games must request permission from the CW3 in accordance with procedures detailed in the MSYSA Travel and Tournament Manual. The Board of Directors may establish additional requirements.

Rule 19: Discipline and Appeal Filing Procedure.

Section 1. Types of Discipline and Appeals. The CW3 Discipline and Appeals Committee shall only hear appeals from decisions of lower authority cases concerning referee assault, or matters referred by the Board of Directors.

Section 2.

Section 3. MSYSA Appeal Procedures. An appeal to the state level, which is to the CW3 Discipline and Appeals Committee, shall comply with the general provisions of the MSYSA appeals procedures.

Sections 4. Line of Authority. The line of authority for an appeal is (See Rule 1):

- A. League personnel (i.e. referee).
- B. CW3 Discipline and Appeals Committee.
- C. The line of authority as specified by the USYSA.

Section 5. Grounds for Appeal. Appeals must be in writing, either on forms specified by the CW3 or providing the information requested on such forms, and describe in detail the grounds for the appeal.

Section 6. Appeal Fee and Time Limit. The written appeal must be mailed within ten (10) days of the receipt of a written decision from a lower authority and must be accompanied by all supporting documents, and by the \$50.00 fee in the form of a cashiers check or money order.

Section 7. Loss or Return of Fee. The appeal fee paid by the prevailing party will be returned; however, the fee shall not be returned if the appeal is denied.

Section 8. Decline to Hear Appeal. Authorities responsible for hearing appeals may decline a hearing if:

- A. The appeal does not pertain to the original protest or the decision of a lower authority;
- B. The appeal is filed by a party other than the original parties to the protest/appeal.

Section 9. Timeliness of Response. At all levels of the appeals process, if a decision is not reached within thirty (30) days of receipt of the written appeal, the party filing the appeal may submit the appeal to the next higher level and the appeal fee submitted will be applied to the next level.

Section 10. Status of Decisions. All decisions at all levels of the appeal process shall stand and be in full force and effect until changed by a higher authority.

Section 11. Ultimate State-level Authority. Decisions of the CW3 Discipline and Appeals Committee shall be binding unless a higher authority overturns the decisions. Failure to abide by decisions of the Committee shall be grounds for disciplinary action by the CW3 Board of Directors.

Rule 20: Matters not Provided for.

The CW3 Board of Directors shall determine any matters not provided for in these rules and decisions so made shall be binding.